



## School of Humanities & Leadership

### Virtual Campus

*Wayland Baptist University Mission Statement:* Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success and service to God and humankind.

*Course Name:* LDRS6342 Candidacy

*Term and Year:* SP26

*Full Name of Instructor:* Dr. Kimberlee Mendoza

*Office Phone and WBU Email Address:* [mendozak@wbu.edu](mailto:mendozak@wbu.edu); (806)291-1106

*Office Hours, Building, and Location:* Online by Appointment

*Class Meeting Time and Location:* Online

*Catalog Description:* Write a literature review (30+ pages) and a dissertation proposal on the topic intended for study if candidacy is passed (Chapter 2 of your dissertation). Present the topic to your candidacy committee (provided by your instructor) to demonstrate the ability to create and defend scholarly work. (Credit/No Credit.) If a student does not complete in the allotted time, they will receive no credit (NCR) and have to repeat the course. Prerequisite(s): LDRS6341

*Required Textbook and Resources:*

- American Psychological Association. (2019). *Concise guide to APA style*. ISBN: 9781433832734
- Machi, L. A. & McEvoy, B.T. (2022). *The literature review: Six steps to success*. ISBN: 9781071852903
- Wentz, E. A. (2013). *How to design, write, and present a successful dissertation proposal*. ISBN: 9781483312590

*Additional Resources:*

See Videos and articles inside the course.

*Course Outcome Competencies:* Although the outcomes will be the same, the method of completion may vary according to the topic selected for the semester. Upon the conclusion of this course students actively engaged in learning will be able to:

1. Collect, analyze, and evaluate sources for the student's area of interest.
2. Create a literature review (25+) that synthesizes the student's argument.
3. Design a research proposal on the chosen topic of interest.
4. Determine and form the student's dissertation committee.
5. Defend the research proposal to the chosen committee.

*Attendance Requirements:* As stated in the Wayland Catalog, students enrolled at one of the University's external campuses should make every effort to attend all class meetings. All absences must be explained to the instructor, who will then determine whether the omitted work may be made up. When a student reaches that number of absences considered by the instructor to be excessive, the instructor will so advise the student and file an unsatisfactory progress report with the campus executive director. Any student who misses 25 percent or more of the regularly scheduled class meetings may receive a grade of F in the course. Additional attendance policies for each course, as defined by the instructor in the course syllabus, are considered a part of the University's attendance policy.

*Statement on Plagiarism and Academic Dishonesty:* Wayland Baptist University observes a zero-tolerance policy regarding academic dishonesty. Per university policy, as described in the academic catalog, all cases of academic dishonesty will be reported and second offenses will result in suspension from the university.

[Link to WBU's Statement on Academic Integrity](#), and reference one of the following in regard to how generative artificial intelligence (GAI) such as ChatGPT **may not** be used in this course:

**No use of any generative AI tools permitted.**

- Students are required to create and produce all work themselves or with assigned group members. Any work submitted that has used an AI generative tool like ChatGPT will be in immediate violation of the academic integrity policies for the course and WBU.
- All assignments must be fully created, designed, and prepared by the student(s).
- Any work that uses generative AI will be treated as plagiarism.

If you get caught plagiarizing, you will not be able to pass candidacy, and could be removed from the program.

*Disability Statement:* "In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291-3765. Documentation of a disability must accompany any request for accommodations."

*Following statement must be included following the Course requirements and grading criteria:* "Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Executive Vice President/Provost to the Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation."

# SCHEDULE

## PART ONE

***Watch the professor's lecture before starting this process!***

Create a proposal that outlines your research area for your dissertation.

(See template inside the course.) The sooner you turn this in, the sooner you can move on to the next step.

***This course is at your own pace.***

## PART TWO

If your proposal is approved, you may move to collecting sources.

- Create a bibliography of at least 30 sources. Please annotate 10 of them. They must be:
- APA formatted
- Include a hanging indent
- Be alphabetized
- Be less than 5 years old (you may use older sources, but they will not count in the 30).
- Sources should be a variety QUALITY texts (see quality source lecture inside course)—*Peer-Reviewed Journal Articles, Books, Videos, Lectures, etc.*

## PART THREE

- Work on your Literature Review. (See videos and read the course book on what makes a great literature review.)
- It **MUST** be APA formatted.
- It should be 100% research (all 30 sources **MUST** be used appropriately).
- The review should be scholarly and free of grammar errors.
- The sooner you turn this in, the more chances you will get for feedback. You cannot move on to part four until you have your literature review approved. (Try to have this completed by the 6th week.)

## PART FOUR

Present your full proposal to the candidacy committee no later than the 8<sup>th</sup> week. You will need to schedule this with your professor. You cannot present until your literature review has been approved!

**Must be completed before OCTOBER 4<sup>TH</sup> to pass candidacy.**

**Note, this is a Credit/No Credit course.  
There are no grades. Either you complete it or you do not.**